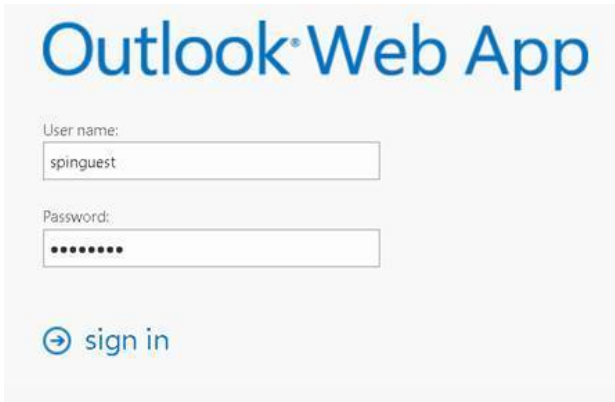
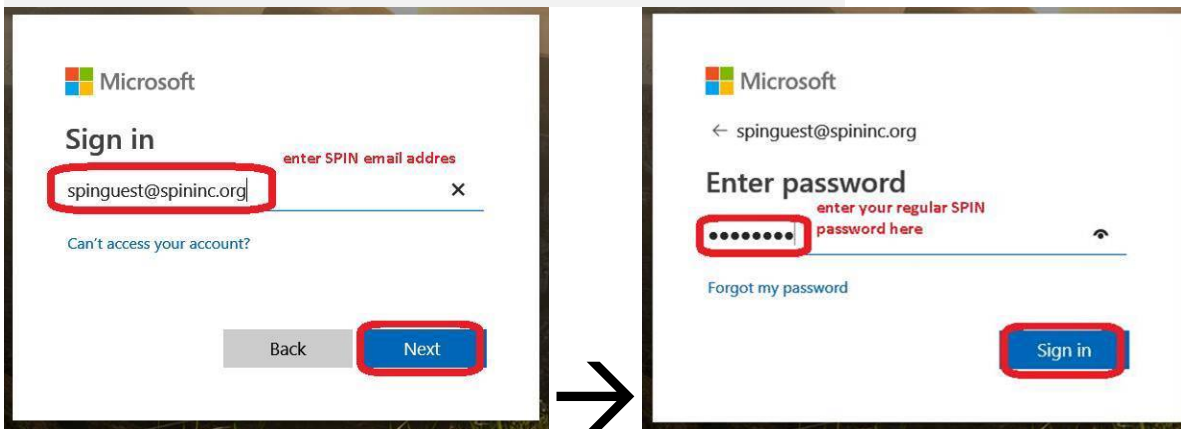


When using **SPIN Webmail (Outlook web app)** for the first time after the migration:

You will see the usual login page for your SPIN email – enter your username and password the same way you normally would:



You'll see a message on the next screen with a link to a new logon page for email. You must click that link to go to the Microsoft Sign On page



The next screen may ask you to confirm you time zone – be sure to select “Eastern Time (US & Canada), then “Save”

